



WATERFRONT HOTEL

277 RIVERSIDE DRIVE WEST, WINDSOR, ON N9A 5K4 | 519.973.5555 | WINDSOR-HOTEL.CA

2021 PREFERRED RATE AGREEMENT

Ms. Jen Wheatley  
Community Living Windsor  
7025 Enterprise Way  
Windsor, ON  
N8T 3N6

January 28, 2021  
P: 519.974.4221 x 257  
519.946.0250  
E: jen@clwindsor.org

Dear Ms. Wheatley,

Thank you again for your interest in having you and your associates staying with the **Best Western PLUS Waterfront Hotel**. Our hotel features spectacular views of the Detroit skyline and river. Our central location on Riverside Drive in the heart of downtown Windsor makes it the ideal choice to enjoy the vibrancy of our downtown city that features unparalleled gaming and entertainment, spectacular dining, Art Gallery of Windsor, Windsor Aquatic Centre and Adventure Bay Water Park, Hiram Walker and, of course, a 5KM stroll along the river on the Riverfront Trail, located right outside our door. Just 5 minutes from Detroit Ambassador Bridge, Detroit-Windsor Tunnel, Via Rail Train Station and 18 minutes from Windsor Airport and 401 Highway.

Special Rates – January 1, 2021 – December 30, 2021 Available-Sunday-Thursday	
<b>STANDARD PARTIAL VIEW: King, Queen or Two Queen Beds</b>	<b>\$129.00</b>
<b>DELUXE PANORAMIC VIEW: King or Queen Guest Room</b>	<b>\$149.00</b>
<b>JUNIOR CORNER SUITE: King Full Panoramic View</b>	<b>\$189.00</b>

**Blackout Dates: 12/31/20, 6/28/21, 9/24/21-10/9/21, 12/31/21.** All rates are non-last room availability. Rate is based on above chart or 15% off of RACK, whichever is lower based at time of booking.

*The above mentioned rates are quoted as being non-commissionable, and are in Canadian funds. HST(13%) will apply as well as a taxable 4% MAT. Taxes may change at any time without notice.*

Best Western PLUS Waterfront Hotel  
277 Riverside Drive West, Windsor ON N9A 5K4  
P: 877-973-7829 F: 519-973-1600  
bestwestern.com/ca/PLUSWaterfrontHotel

Each Best Western® branded hotel is individually owned and operated.

Rates quoted are for single/double occupancy. There is a \$15 surcharge for each adult above double occupancy. Incidental charges are extra. Group rates for ten guestrooms or more are quoted separately.

This agreement is based on an estimated volume of **30 room** nights. We will provide an update on actual usage **every 3 months**. In addition, **Community Living Windsor** agrees to promote Best Western PLUS Waterfront Hotel as a preferred hotel and to direct business to the Hotel whenever possible. Please feel free to advise us of any guests with special requests.

### **SIMPLE BOOKING OPTIONS!**

- We offer a number of different reservation booking options to accommodate the changing preferences of our guests:
  - Online:** Upon signing this agreement, we will forward an online link for you to share with anyone at your company who makes reservations.
  - Telephone:** Preferred rates can be accessed by calling the hotel directly at 519-973-5555 or toll free 1-877-973-STAY (7829).
  - Email:** Forward reservation requests to [reservations@windsor-hotel.ca](mailto:reservations@windsor-hotel.ca)
  - Travel Agent:** We would be pleased to make your rates accessible with your preferred travel agency. Just provide your GDS access code & we will take care of the rest!
- Reservations must be guaranteed by credit card if arrival is after 4:00 P.M. local time
- No show reservations will be billed one night at the appropriate rate plus taxes

### **CHECK-IN AND CHECK-OUT TIMES:**

Check-in time is 3:00 PM, and check-out time is 11:00 am. Rooms cannot be guaranteed for early arrivals; however, every effort will be made to accommodate special requests.

### **CANCELLATION POLICY:**

24-hour cancellation policy is required to avoid additional fees.

### **INCIDENTALS:**

Guests are asked to give a credit card at check-in for incidental charges. If the guest does not have a credit card, a cash deposit is requested at check-in. If the deposit is not used it is returned to the guest at check-out.

**PARKING:** Self-parking is available to all hotel guests at \$15 per night. Group parking pre-validations can be arranged and billed to the master account if this is a preference.

### **MEETINGS AND EVENTS**

**Experience the Best Western PLUS Waterfront Difference!** With over 10,000 square feet of flexible meeting space, this is the perfect destination for your next small meeting or corporate event. We have multiple function rooms which can be transformed to accommodate any occasion. From our high-tech and interactive executive boardrooms, to our spacious and unique ballrooms, you will be wowed by our breathtaking views of the Detroit River and Skyline.

After reviewing the above agreement, please sign and fax or e-mail it back within seven days of the proposal date to allow for the rate loading process. **Please note that rates will not be available until we have received this signed agreement.** If you require rates to be loaded into GDS for travel agent access, please provide the following information:

**GDS System**\_\_\_\_\_ **Pseudo City Code**\_\_\_\_\_ **Rate Access Code**\_\_\_\_\_

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Thank you once again. You can remain confident that our team will make every effort to continue to earn Preferred Hotel Status with your organization by providing excellent service to your travelers.

New Canadian Anti-Spam Legislation states we need your approval to continue communication with you. Please check mark the box below if you wish us to continue to do so.

- " Yes, I agree to receive further electronic communications from the hotel
- " No, I do not wish to continue to receive electronic communication from the hotel

Authorized:  
**Best Western PLUS Waterfront Hotel**

Approved:  
**Community Living Windsor**

**Brian Yeomans**  
**Business Development Manager**  
Signature



**Jen Wheatley**  
Signature:

Date:  
January 28, 2021

Date: