

**To:** All Employees  
**From:** Senior Leadership  
**Date:** May 19, 2020 (Previous May 4, Apr 18, Apr 17)  
**Subject:** COVID-19 Testing Guidance **UPDATE**

This provides COVID-19 testing guidance **specific to the following people:**

- People we support in 24hr support homes
- Employees who work in 24hr support homes
- People who live with those employees (or similar close regular contacts)

**People described above should be tested for COVID-19 if any of the symptoms or signs are present, as described on the following page. This may be *different* from the rest of the population.**

If a **person described above** has symptoms:

Person Experiencing Symptoms	Direction	Reporting
Person Supported capable of going through testing site.	Implement PPE if not already in place, report to Manager. Manager to contact Director for decision on where testing will occur (in-home vs testing site).	Employee > Manager > Director  *Director communicates to senior team, HR, Health & Safety, Quality Assurance
Person Supported <b>not</b> able to go through testing site due to behavioural or medical needs.	Implement PPE if not already in place, report to Manager. Manager to contact Director to arrange in-home testing.	*HR contacts appropriate employees and provides PPE & precautionary instructions.
Employee or person living with the employee (or similar close regular contact).	Do not report to work. Attend testing site right away. Inform your Manager immediately.	*Manager contacts affected families after consulting with Director.

**Employees experiencing symptoms must not go to work. Employees are required to report to their Manager if they (or someone in their household) have symptoms and/or if they get tested. Please tell the testing site you're connected with CLW.**

**Testing Guidance:**

People ***described on the previous page*** who are experiencing one or more of the following symptoms or signs should be tested:

**Fever equal to or greater than:**  
37.5°C (underarm or forehead) | 37.8°C (oral) | 38.1°C (ear),

OR

**Any new/worsening symptom**  
(e.g. cough, shortness of breath, sore throat, difficulty swallowing, loss of smell or taste, nausea/vomiting, diarrhea, abdominal pain, runny nose or nasal congestion- *in absence of underlying reason for these symptoms such as seasonal allergies, post nasal drop, etc.*)

OR

**Clinical or x-ray evidence of pneumonia.**

OR

(Particularly for People Living with Developmental Disabilities,  
children, and older persons)

**Atypical Symptoms/Signs of COVID-19**

Symptoms

- Unexplained fatigue/malaise
- Delirium (acutely altered mental status and inattention)
- Unexplained or increased number of falls
- Acute functional decline
- Chills
- Headaches
- Croup
- Conjunctivitis (pink eye)
- Multisystem inflammatory vasculitis in children

Signs

- Unexplained tachycardia, including age specific tachycardia for children
- Decrease in blood pressure
- Unexplained hypoxia (even if mild i.e. O<sub>2</sub> sat <90%)
- Lethargy, difficulty feeding in infants (if no other diagnosis)

These guidelines are provided by **The Ministry of Health** as updates to the “COVID-19 Provincial Testing Guidance” document, originally issued April 8, 2020. They are different from the rest of the population.